

87-1921

15 SEP 1981

MEMORANDUM FOR: Directorate of Administration
Safety Officers

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FROM: [REDACTED]
Executive Officer to the DDA

DD/A REGISTRY
FILE: *Per-16*

SUBJECT: CIA Safety and Health Committee

1. As you will note when you receive the minutes of the most recent CIA Safety and Health Committee meeting, the Committee's primary mission is to serve as a policy advisory body for the DDA. It is my understanding that I am to represent your views, interests, problems, and concerns at these meetings. In order for me to carry out this function, please convey items to me, orally or in writing, which you would like addressed. You will be advised when the Committee meetings are scheduled.

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2. I would also appreciate your views on our getting together to discuss our respective functions and responsibilities. Please give me a call on extension [REDACTED]

3. If you have not already done so, it is strongly recommended that you enroll in the training course in safety and health, which is offered by the Office of Security. The next course will be presented [REDACTED] 18 through 22 January 1982.

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STAT DDA: [REDACTED] (15 Sept 81)

Distribution

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MINUTES
OF THE 20 AUGUST 1981
MEETING OF THE CENTRAL INTELLIGENCE AGENCY
SAFETY COMMITTEE

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Item 1: Minutes of 25 June 1981 meeting were approved as submitted.

STAT Item 2: [REDACTED] General Counsel representative, advised the Committee that employees may submit FECA claims for injury from accidents. This does not preclude a suit against a Government official in his individual capacity for negligent performance of his duties. Liability would probably depend upon whether injury was from official's discretionary or ministerial action or inaction. The conclusion was that since the functions and duties of the Committee, as required by OSHA, are nonspecific to some extent, most actions undertaken by the Committee are an exercise of discretion and therefore probably shielded from liability. However, Justice Department will provide legal counsel should Government officials be sued in their individual capacities for acts taken within the scope of their employment.

Item 3: Mr. Hart urged members of the Committee to take affirmative action about safety at every level. Training is the key factor in the success of the program and all collateral duty safety officers should take the course in safety offered by Security.

Item 4: The Committee expressed an interest in having the Building Planning Officer address a meeting in the near future.

Item 5: It was moved and seconded that the primary function of the Committee was to recommend policy to the DDA.

Members will be notified of the date for the next meeting.